

# The Process

## PR-05 Lead & Responsible Agencies

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MOBILE	

Table 1 – Responsible Agencies

### Narrative

The City of Mobile's Community Planning and Development Department is responsible for preparing the Consolidated Plan and associated reporting requirements. Alexander Ikefuna, Director, oversees the day-to-day administration of the department. Kristina Stone, Assistant Director, is responsible for HOME and related housing programs. Beverly Reed, Program Analyst, assists with CDBG and ESG program administration. A Community Development Analyst to be hired soon, will also assist with the program administration. Johnnie Robinson, Economic Development Coordinator, is responsible for the small business and economic development programs.

### Consolidated Plan Public Contact Information

Alexander Ikefuna, Director PH: (251) 208 - 6293 or Email: [ikefuna@cityofmobile.org](mailto:ikefuna@cityofmobile.org)

Kristina Stone, Assistant Director: (251) 208 - 6291 or Email: [Kristina.stone@cityofmobile.org](mailto:Kristina.stone@cityofmobile.org)

Beverly Reed, Program Analyst: (251) 208 - 7631 or Email: [Beverly.Reed@cityofmobile.org](mailto:Beverly.Reed@cityofmobile.org)

Johnnie Robinson, Economic Development Coordinator: (251) 457-4607, or Email: [JRobinson@cityofmobile.org](mailto:JRobinson@cityofmobile.org)



## **PR-10 Consultation**

### **1. Introduction**

The City consulted with the Mobile County Government, which is a HUD Grantee and represents several small jurisdictions. The City also consulted with the Mobile Housing Board, an autonomous Housing Authority, and the City of Mobile-Mobile County-Baldwin County Continuum of Care, the Chamber of Commerce and South Alabam Asset Building Coalition that represents eight counties in South Alabama. As part of the City's Consolidated Plan planning process, the Mobile Works, local workforce development board, and the Bishop State State College and University of South Alabama, Mobile Downtown Alliance, WAVE Public Transit system, all have representatives on the Consolidated Plan Citizens Advisory Committee.

#### **Summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies**

The City works in collaboration with Mobile Housing Board, and Continuum of Care Agencies, nonprofit and for profit assisted housing developers, Mobile County Health Department, University of South Alabama Hospital, AltaPoint Mental Health Systems, and subrecipient agencies through community planning process, and funding. The City provides CDBG, HOME and ESG funds to some of these agencies, including Annual Performance Contract funds. For example, AltaPoint Mental Health System provides permanent housing for chronically homeless persons and receives approximately \$900,000 from the City's performance contract. The City appoints representatives of these agencies to serve on the Consolidated Plan Citizens Advisory Committee.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The City is an equal partner in the City of Mobile, Mobile County and Baldwin County Continuum of Care (CoC) organization and is represented on the Board. The City also participates in the CoC's planning process and activities designed to end homelessness in ten years. The City provides planning grant to the agency annually and is providing funding, as well as working with the CoC to implement the Homeless Management

Information System (HMIS). Several representatives of the CoC agencies serve on the City's Consolidated Plan Citizens Advisory Committee. The Committee works with the City's CPD to prepare the Consolidated Plan, Annual Action Plan and CAPER. The City is collaborating with the CoC agencies to address the need for permanent housing for homeless persons, chronically homeless, and those at risk of becoming homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City has standing Consolidated Housing and Community Development Plan Citizens Advisory Committee that is responsible for preparing the plan. Most of the members are also organizations that make up the area's Continuum of Care (CoC). The City's Annual Allocation process (HOME, CDBG, ESG) includes consultation with the CoC, including providing comments and suggestions on the preparation of the 2013-2017 Consolidated Plan and Annual Action Plan. The City's CPD is also instrumental in developing the CoC's performance measurement for its programs and the ESG funds the organization receives through the State of Alabama ADECA.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

<b>Agency/Group/Organization</b>	<b>Agency/Group/Organization Type</b>	<b>What section of the Plan was addressed by Consultation?</b>	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>
AFRICATOWN COMMUNITY MOBILIZATION PROJECT, INC	Housing CBDO Neighborhood Organization	Housing Need Assessment	Housing and Community Development Plan Advisory Committee
FAMILY PROMISE OF COASTAL AL, INC.	Housing Services-Children Services-homeless	Housing Need Assessment Homeless Needs - Families with children	Housing and Community Development Plan Advisory Committee
Legal Services of Alabama	Housing Legal Services	Anti-poverty Strategy	Housing and Community Development Plan Advisory Committee
Mobile Works	Services-Education Services-Employment	Economic Development	Housing and Community Development Plan Advisory Committee

<b>Agency/Group/Organization</b>	<b>Agency/Group/Organization Type</b>	<b>What section of the Plan was addressed by Consultation?</b>	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>
	Business Leaders Workforce Development		
Center for Fair Housing, Inc.	Housing Service-Fair Housing	Housing Need Assessment	Housing and Community Development Plan Advisory Committee
City of Mobile - Historic Development	Other government - Local Grantee Department	Housing Need Assessment Historic Development	Housing and Community Development Plan Advisory Committee
Mobile Downtown Alliance	Other government - Local Planning organization Business Leaders	Economic Development Market Analysis Downtown Development	Housing and Community Development Plan Advisory Committee
DUMAS Wesley	Housing Services-Children Services-Elderly Persons Neighborhood Organization	Community Organization	Housing and Community Development Plan Advisory Committee
Mobile Arc	Services-Persons with Disabilities	Non-Homeless Special Needs Economic Development	Housing and Community Development Plan Advisory Committee
United Way of SW AL	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Services-Employment	Housing Need Assessment Economic Development Market Analysis	Housing and Community Development Plan Advisory Committee

<b>Agency/Group/Organization</b>	<b>Agency/Group/Organization Type</b>	<b>What section of the Plan was addressed by Consultation?</b>	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>
	Regional organization Foundation		
University of South Alabama	Services-Education	Economic Development Market Analysis Higher Education	Housing and Community Development Plan Advisory Committee
City of Mobile - Architecture Engineering	Other government - Local Grantee Department	Public Facilities	Housing and Community Development Plan Advisory Committee
Mobile County Health Department	Services-Health Other government - County	Public Health	Housing and Community Development Plan Advisory Committee
MLK Redevelopment Corporation	Housing CHDO Neighborhood Organization	Housing Need Assessment Market Analysis	Housing and Community Development Plan Advisory Committee
Spring Hill College	Services-Education Civic Leaders	Economic Development Higher Education	Housing and Community Development Plan Advisory Committee
VOLUNTEERS OF AMERICA SOUTHEAST, INC.	Housing Regional organization	Housing Need Assessment Market Analysis Anti-poverty Strategy	Housing and Community Development Plan Advisory Committee
African Market	Immigrant Resource Center	Non-Homeless Special Needs	Housing and Community Development Plan Advisory Committee
Bishop State College	Services-Education	Economic Development Higher Education and Training	Housing and Community Development Plan Advisory Committee
Independent Living Center	Housing	Non-Homeless	Housing and Community Development Plan Advisory

<b>Agency/Group/Organization</b>	<b>Agency/Group/Organization Type</b>	<b>What section of the Plan was addressed by Consultation?</b>	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>
	Services-Persons with Disabilities	Special Needs	Committee
Penelope House	Housing Services-Victims of Domestic Violence	Homeless Needs - Families with children Anti-poverty Strategy	Housing and Community Development Plan Advisory Committee
SENIOR CITIZEN SERVICES, INC.	Services-Elderly Persons	Servies for Seniors	Housing and Community Development Plan Advisory Committee
Housing First, Inc	Housing Services-homeless	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy	Housing and Community Development Plan Advisory Committee
McKemie Place, Inc.	Services-homeless	Homelessness Strategy Homeless Needs - Chronically homeless	Housing and Community Development Plan Advisory Committee
Mobile Housing Board	Housing PHA	Housing Need Assessment	Housing and Community Development Plan Advisory Committee

<b>Agency/Group/Organization</b>	<b>Agency/Group/Organization Type</b>	<b>What section of the Plan was addressed by Consultation?</b>	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>
	Other government - Local	Public Housing Needs Anti-poverty Strategy	
Boys and Girls Clubs of South Alabama, Inc.	Services-Children Services-Education	Public Housing Needs Youth Services	Housing and Community Development Plan Advisory Committee
City of Mobile, Urban Development	Other government - Local Planning organization Grantee Department	Market Analysis Planning and Zoning	Housing and Community Development Plan Advisory Committee
WAVE Transit	Other government - Local Regional organization Transportation	Public Housing Needs Market Analysis Public Transportation	Housing and Community Development Plan Advisory Committee
SERVICE CENTER CSS	Services-homeless Services-Employment	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy	Housing and Community Development Plan Advisory Committee
MAWSS	Regional organization Public Utility	Economic Development Market Analysis	Housing and Community Development Plan Advisory Committee
Mobile ARea Chamber of Commerce	Regional organization Business Leaders Civic Leaders	Economic Development Market Analysis	Housing and Community Development Plan Advisory Committee
Hispanic Guadalupe Center	Immigrant Resource Center	Non-Homeless Special Needs	Housing and Community Development Plan Advisory Committee and/or community outreach meeting



Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
MOBILE COUNTY	Other government - County	Housing Need Assessment Market Analysis	Housing and Community Development Plan Advisory Committee

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City consulted agencies it felt would be impacted by the goals and activities in the consolidated plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Housing First	

**Table 3 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The City cooperates with the State ADECA through review of the State ESG and Low Income Housing Tax Credit allocations and application requirements. The City cooperates with the Mobile County and Baldwin County on homeless planning process and related program implementation. The Mobile County represents several smaller units of governments and was given opportunity to provide comment on the consolidated plan. The Continuum of Care (CoC) represents the City of Mobile, Mobile and Baldwin Counties and small jurisdictions within them. The Consolidated Plan was developed in cooperation and coordination with the CoC. The Housing First, INC., CoC's Lead Agency Executive Director and some representatives of the CoC agencies serve on the City's Consolidated Plan Citizens Advisory Committee. They participated in the preparation of the Plan and will play a critical role in its implementation as partners.

## Narrative

Many of the issues discussed in the 2013-2017 Consolidated Housing and Community Development Plan are common to other communities in the area. Some issues cross political boundaries and have impacts in adjoining communities. At the same time, some actions taken by one jurisdiction to address problems can have effects in adjoining communities; for example, homeless and fair housing, etc. The City will continue to consult with jurisdictions adjoining the corporate limits, and will cooperate with the same jurisdictions on issues of regional importance.

***NOTE: Please note that we repeatedly attempted to enter the agencies consulted with and kept getting error messages. However, we were successful in entering specific agencies consulted in the Action Plan.***

## PR-15 Citizen Participation

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

#### Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Meeting	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Thursday, October 18, 2012 First Public hearing: This was the first public meeting on the 2013-2017 Consolidated Plan and associated One-Year Action Plan. The meeting was attended by the Mayor, 3 CPD staff and 25 persons representing service providers and the public. The meeting was advertised in the local newspaper (Press-Register) and the City's website at <a href="http://www.cityofmobile.org">www.cityofmobile.org</a>, and direct emails to our people on our database. The public notice included information on October 30, 2013 workshop on how to prepare the grant applications. On Wednesday, February 20,</p>	<p>The comments received included: where will the application workshops be held? Do Goals &amp; Objectives apply to all pots of funding (HOME, CDBG &amp; ESG)? Alex responded that the workshop will be held at 205 Government Plaza in Mobile, and that the goals and objectives will apply to the HOME, CDBG and ESG applications.</p>	None	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
		2013, a Public Hearing was held at the VIA Senior Citizen Center to solicit public comments on the Consolidated Plan and One-Year Action Plan. Only one person attended the public meeting. No comment was received. The notice was published in the Press-Register on Sunday, January 20, 2013 with comment period ending on February 19, 2013.			
Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The notices were published simultaneously with the newspaper publications at <a href="http://www.cityofmobile.org">www.cityofmobile.org</a> .	None	None	
Other	Minorities Persons with	Direct emails were sent to subrecipient agencies, homeless and disability agencies, Mobile Housing Board, nonprofit	None	None	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
	disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing  Homeless Agencies	developers and developers on our mailing list. These agencies distribute the notices to their clients.			
Other	Non-English Speaking - Specify other language: Spanish and Swahili	Sunday, January 20, 2013 East African and Central African refugees meeting at African Resource Center: The questions were centered on: how to become a homeowner, job training and employment opportunities, day care for low income working parents so they can hold down jobs as well as attend school; how to start a daycare business; whether assistance programs can be located close to where the immigrants live, programs for seniors; who is classified as homeless and housing assistance. About 22 people attended this	Becoming a homeowner, job training and employment opportunities, day care for low income working parents so they can hold down j how to start a daycare business; whether assistance programs can be located close to where the immigrants live, programs for seniors; who is classified as homeless and housing assistance? Others include small business assistance and loan, housing	There were no written comments	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
		<p>meeting which was translated from English to Swahili by Lamech Change. Alex Ikefuna explained the homeownership programs and available assistance, including providing the names of agencies that provide homeless assistance and developers that develop City-sponsored homeownership projects. Alex further explained homeless program and definitions. He also discussed the City's small business assistance program and the agencies that are involved in GED and employment training programs. Alex pointed out that he will be providing information to the immigrants through the African Resource Center. Hispanics Group Meeting on Thursday, February 7, 2013 at the Guadalupe Center: This meeting was attended by 11 people. The meeting was translated from English to Spanish by Ana maria Sawyer. The questions after the City Representative Alex Ikefuna's presentation were centered on home ownership and housing assistance, small business</p>	<p>assistance and Alabama immigration law concerns.</p>		

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
		assistance, credit repair opportunity and concerns for State of Alabama Immigration Law. Alex responded that CPD will provide the Hispanic residents of all the information they need on home ownership assistance and small business loans. Alex explained the City's down payment assistance program, homeowner rehab program, soft second mortgage program, and provided information on how to contact the City's CPD.			
Other	Non-targeted/broad community	Tuesday, February 26, 2013: The City Council, at its regular meeting, unanimously approved the 2013-2017 Consolidated Plan, and the 2013-2014 Action Plan.	There was no comments from the public	NA	
Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community	Thursday, October 18, 2012: First public meeting on the 2013-2017 Consolidated Plan and One-Year Action Plan. This was advertized in the Mobile Press-Register on October 3, 2012 and posted on the City's website at www.cityofmobile.org. The mayor, 3 CPD staff and twenty-five persons from the community were in	The comments recieved included: where will the application workshops be held? Do Goals & Objectives apply to all pots of funding (HOME, CDBG & ESG)? Alex responded that the workshop will be held at 205 Government Plaza in Mobile, and that the goals	None	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
	Residents of Public and Assisted Housing	attendance.	and objectives will apply to the HOME, CDBG and ESG applications.		
Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	February 20, 2013: Second Public Hearing on the Draft Consolidated Plan and One-Year Action Plan. This was published in the Mobile Press-register of January 20, 2013. This concluded the thirty day comment period which started on January 20, through February 19, 2013. Only one person attended the public hearing held at the VIA! Senior Citizen Center, 1717 Dauphin Street, Mobile, Alabama. No public comment were received.	None	None	

**Table 4 – Citizen Participation Outreach**